

FORM 13.03 HOT WORK & CCB PANEL PERMIT

DATE OF WORK:		
AREA PERMIT REQUIRED: (Must be specific)		
WORK TO BE COMPLETED: (e.g. Weld Pipes)		
SPECIAL PRECAUTIONS:		
CHECKLIST (EACH ITEM IS TO BE CHECKED CAREFULLY)		Yes
		No
Fire watch required		
Cutting and welding equipment in good order? "Flashback" arresters fitted where appropriate		
Are there combustible materials within 5 metres?		
Are combustible floors covered or wet down?		
Are covers needed to trap sparks?		
Are tanks/Containers, flammable vapours purged? External surfaces cleaned of combustibles?		
Portable fire extinguisher?	✓	
Are warning signs needed?		
Fire blanket?		
Time Commenced	Time completed:	
		YES NO
CCB Panel Checklist		
Production employee supervisor in the area concerned have been advised?		
No heat producing cutting/drilling equipment to be used directly on the panels?		
Fire extinguisher or hose reel available?		
Equipment will not be mounted directly on the panels unless through-bolted and properly supported?		
Electrical switches and fittings will not be recessed into the panel?		
All joints and exposed combustible material protected against sparks and flying hot fragments?		
After Panel Work is complete are all exposed surfaces covered? (Must be covered)		
THIS PERMIT IS VALID UNTIL WORK IS COMPLETE. THE WORK AREA HAS BEEN EXAMINED PERSONALLY. THE ABOVE PRECAUTIONS HAVE BEEN CHECKED AS INDICATED		
Person to complete work:		
Print Name:	Signed:	
DATE:		
Nominated Fire Watch: Print name (If Required)		
Final Inspection Time: (30 minutes after job completion)		
Maintenance Manager or Supervisor:		
Print Name:	Signed:	

RETURN COMPLETED FORM TO MAINTENANCE MANAGER

FINAL CHECK CCB PANEL:

I have rechecked the location between 30 and 90 minutes after completion of the work and I am satisfied that the work has been carried out in a safe manner and there is no residual fire risk.

1. All joint cover strips (vertical & horizontal) removed on the panel has been replaced.
2. All holes in the non-combustible outer layers have been fitted with a permanent cover and sealed.
3. All penetrations through the panel have been fitted with a metal bush or collar and sealed.
4. There is no evidence of fire or hot panel surfaces in the areas where work has been carried out.
5. All rubbish and combustible waste materials have been removed.

Print Name: Scott Newton

Signed:

Title: Maintenance Manager

Date:

Time:

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