

FORM 18.02: CONTRACTOR AGREEMENT FORM

Please answer the following questions and return with the required information from form 18.01 Standard Contractors letter

Contractor name:

Project:

Trade:

		YES	NO
1	Do you have a documented Safety Policy? (If yes please attach copy).		
2	Is your Company's Senior Management committed to safety?		
3	Do you have a documented Safety Management System?		
4	Do you provide task specific safety training to your workers?		
5	Do you provide a safety induction to your workers prior to their commencing work on a particular site?		
6	Do you or your site supervisors conduct regular tool box meetings with your workers?		
7	Do you have a nominated person who will supervise the works on site?		
8	Is this supervision full time?		
9	Do you carry out regular inspections and maintenance on your plant and equipment i.e. electrical equipment, tools, machinery etc?		
10	Do you carry out risk assessments and provide safe work method statements prior to commencing work on site? Please provide copy of safe work method statement.		
11	Have you received any fines or notices from WorkCover or other Safety Authority in the last 5 years? Please provide copies.		
12	Have you ever been prosecuted by WorkCover or other Safety Authority? If YES please provide details.		

The answers to the above are true and correct to the best of my knowledge, I acknowledge I may be asked to provide any relevant information regarding the above prior to my tender being accepted.

Person signing:

Position:

Signature: Date: